**SOCIETY FOR RANGE MANAGEMENT FINANCIAL REPORT - Due July 31**

**Committee Report Submission Procedure**

**• PLEASE USE ELECTRONIC FORMAT OF THIS FILE**. Do not submit a hard copy.  
File can be downloaded from: <https://rangelands.org/srm-committee-report-roster-form-submittal/>

**• RENAME** file with Committee Name and date *(e.g., “SRM Committee Report(Nominations)Feb20XX.docx”)*

**• COMPLETE & UPLOAD** to<https://rangelands.org/srm-committee-report-roster-form-submittal/>

**• After uploading the report form,** a copy will be emailed to the submitter, the SRM EVP (Jess Peterson - [EVP@rangelands.org](mailto:EVP@rangelands.org)) and Director of Office Services ([administrator@rangelands.org](mailto:administrator@rangelands.org)):

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| **Committee Name:** Click here to enter name. **Date:** *Select Date* |

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| Committee Chair(s): *Information Required* | | | | | |
| *Name*: |  | ***Start****(Mon-Yr):* |  | ***End****(Mon-Yr):* |  |
| *Email:* |  | *Affiliation****:*** |  | | |
| *Name of person submitting this report:* | | | | | |
| *Name*: |  | ***Start****(Mon-Yr):* |  | ***End****(Mon-Yr):* |  |
| *Email:* |  | *Affiliation****:*** |  | | |

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| **Financial Report:** *Please submit your committee’s FY Financial Report here. Note that SRM's Fiscal Year (FY) is August 1 - July 31 and all funds MUST be used during the FY. NO CARRYOVER IS ALLOWED FROM ONE FY TO THE NEXT.) Enter below – box will expand as needed.* |
| **A. Needs/Objectives/Actions -List those components that were funded and those that were accomplished:**  **B. Accomplishments - Please include any evidence or metrics that demonstrate how the items in “A” benefited the society and/or rangelands:**  **C. Actual revenue or matching sources:**  **D. Total of amount of funding that was granted by SRM:**   * **Please submit all invoices and outstanding reimbursable expense reports by July 31 with appropriate documentation (i.e. receipts).** * **We anticipate that all SRM Committee purchase request forms will have been processed before July 31.** |