

## **SRM Director Commitments, Duties and Expectations** **Revised October 2020**

**This document is meant to be an unofficial guide for incoming Directors and is not expected to be a contract or an exhaustive list of duties and responsibilities. This document may be amended from time to time to reflect changes in the Society and its operation.**

### **Elected Position:**

This is a 3-year term. The official term starts after the Business Meeting (turnover of retiring Board members and replacement with newly elected Board members at the annual meeting following election). Typically, the Board Member Elect will be invited to participate in Board meetings and the opening Board meeting at the annual meeting (typically Saturday before the Annual Meeting) after election in a ex officio and non-voting capacity.

### **Commitments:**

The time commitment will vary between 100 and 300 hours annually, as a general guide. There is no financial remuneration for time or travel with a Director position.

### **General Duties and Expectations of Directors:**

- Work as a member of the Board of Directors of the Society for Range Management. The Board has taken the philosophy of working as a team to ensure continuity of programs, policies and Board action.
- Dutifully executes their fiduciary responsibilities on the SRM Operations and SRM Finances as the SRM Board approves the Annual Budget.
- Each director is responsible for oversight of a set of Committees or Taskforces that cover various functions and factions within the society. Individual Director assignments are developed by the Executive Committee in consultation with each Board Member Elect and in consideration of apparent skills and aptitudes to spread the duties as equally as possible between 6 Directors. Typically, each Director will be assigned oversight of 4-6 Committees or Taskforces. The Director will act as the liaison between each assigned Committee or Taskforce and the rest of the Board. The Directors job is not to direct the Committee/Taskforce activities but rather to guide it and report successes, requirements, and challenges between the Committee/Taskforce and the Board. As one example, one Director may be assigned to oversee the administrative committees (Nominating, Awards, Elections, Finance, Accreditation, and Certified Professionals) and would work with the Chairs to assist in their annual success. Any combination of Committees/Taskforces and Directors is possible depending on the overall makeup of the Director cohort (6) and individual Director strengths and interests.
- Represent Society in interactions with other organizations and entities.
- Participate in fiscal and policy decisions for SRM.
- Provide support to the Executive Committee for administrative direction to the Society but with no direct supervisory responsibilities.
- Write articles for the membership newsletter or any other appropriate communications.
- May be responsible for Special Assignments as deemed appropriate by the rest of the Board.

**Expected activities:**

- Annual meeting (up to 7 days) attendance.
- Summer Board meeting (~2 days) at a place to be specified.
- Share equally in Board and Society representation at Section meetings. Historically this has been 2 Section meetings per Board member, one of which may be their home Section.
- Regular Board meetings via email, conference calls or online meetings typically monthly.

**Miscellaneous:**

- Compensation for travel is not usually provided.
- Works closely with other Board members, Officers and SRM staff that provides an array of support for Society business.
- It is a unique experience that will give insights into the organization and the profession.
- The Board will enter into many discussions with engaged members and non-members; the diversity of these discussions is beyond description here.
- Individuals considering running for election as a Director need to investigate and understand the ethical issues of serving on a non-profit organization Board with fiduciary responsibilities. A prior understanding between the individual, their family, and their employer on the financial and time consequences of being a Director for the Society for Range Management is strongly advised.