

Instructions for evaluating Continuing Education Unit (CEU) credit for the Society for Range Management (SRM) Certified Professional in Range Management (CPRM) program

It is recognized that continuing education and training can take place in a number of fields closely allied to rangeland management and science. Any training/workshop/symposium/field tour presented by agencies, professional societies or SRM section usually qualifies as long as the subject matter relates to rangelands or natural resources.

Certain topics and events do not qualify for consideration toward meeting the CEU requirement. Topics that do not qualify include agency administrative procedure/protocol and topics that have no applicability (i.e. photography & computer training unrelated to the rangeland subject, general business, function planning). Other events that do not qualify include committee or general business meetings.

To properly evaluate course/training/conference/etc., adequate information must be submitted to support how the subject matter relates to range/rangeland related subjects. Agendas should include items such as beginning and ending times, titles of presentations, subject matter presented or discussed, classroom versus field tour, etc. Courses/training/conferences which aren't readily apparent range related, should be supported by a short narrative describing how the course/training/conference is related to the field of rangeland management.

TO QUALIFY FOR CREDIT, COURSE/TRAINING/CONFERENCE, ETC. MUST MEET THE FOLLOWING CRITERIA:

- 1) MUST DEAL DIRECTLY WITH RANGE/RANGELAND-RELATED SUBJECTS, SUCH AS, BUT NOT LIMITED TO;** rangeland assessment, ecology, rangeland or riparian monitoring, management, health, grazing, prescribed burning, wildlife, soils, Ecological Site Description (ESD)
- 2) MUST NOT COVER SUBJECT MATTER REQUIRED FOR YOU TO PERFORM YOUR JOB, SUCH AS, BUT NOT LIMITED TO;** legal issues, conflict resolution, photography & computer training unrelated to the rangeland subject (i.e., Excel, Word), general business, function planning.

CALCULATION OF CEUS

(NOTE: CEUS ARE CALCULATED IN HALF-HOURS)

SHORT COURSES / WORKSHOPS / CONFERENCES / TRAININGS / MEETINGS / CLINICS / SYMPOSIA / COLLEGE COURSES / CORRESPONDENCE COURSES / WEBINARS / ONLINE COURSES AND DISTANCE EDUCATION: CEUs are calculated as **1 CEU for every hour of applicable subject matter** (no more than 8 per day and not to exceed 16 for entire course/training/conference, etc.).

FIELD DAYS/TRIPS/TOURS: CEUs are calculated as **1 CEU for every 3 hours of applicable subject matter**. Additional credit may be given if these are highly concentrated; based on the amount of time spent on applicable subjects, and minimal travel is involved.

DEVELOPMENT OF A SCIENCE OR MANAGEMENT BASED PRESENTATION ON RANGELAND TOPICS: Will be evaluated at a rate of **3 CEUs per hour of presentation**. The developer/presenter can only obtain credit once for any series of related presentations.

AUTHORING EDUCATIONAL MATERIALS (I.E. AGENCY TECHNICAL NOTES, EXTENSION PUBLICATIONS), POPULAR ARTICLES OR JOURNAL ARTICLES: Will be evaluated based upon **amount of time and number of words with a 10 CEU maximum per publication**. CEUs for co-authored articles will be weighted to reflect contribution.

SELF-DIRECTED STUDY: (20 CEU maximum) scientific journals (reported by article, 1 CEU = about 2,500 word article), books, videos (2X run time = CEUs).

PLEASE CONTACT VICKY TRUJILLO AT SRM HEADQUARTERS IF YOU HAVE QUESTIONS OR NEED FURTHER INFORMATION; vtrujillo@rangelands.org / 303-986-3309.