

Board of Directors

Unofficial job description provided by Kris Havstad, SRM Board Member (2004-2006)

Appointment: 3 year term, starts the last Friday of the annual meeting following your election, but will start unofficially the first Saturday of that annual meeting

Commitments: 100-300 hours per year; \$2500 in travel costs per year (depends on meeting locations)

Duties:

- Facilitate committee activities
 - Each director is responsible for a set of committees that cover a set of functions within the society; for example, one Board Member deals with all the administrative committees (Nominating, Awards, Elections, Finance, Accreditation, and Certified Professionals) and works with other chairs to develop committee makeup, address problems and tasks over the course of the year.
- Represent Society in interactions with other organizations and entities, both national and international.
- Participate in policy decisions for SRM
- Provide administrative direction to the Society, but no personnel duties
- Represent the SRM at section meetings
- Special assignments

Expected activities

- Annual meeting (7 days)
- Summer meeting (~2 days)
- Attend approx 2-3 section meetings outside of your own (usually within the region where you live)
- Infrequent Board meetings via email and conference calls
- Regular interactions with committee chairs depending upon issues or problems

Miscellaneous:

- No compensation for travel or time or use of other resources
- Working with a group of 9 (yourself and 5 other board members, President and 1st and 2nd vice presidents) that provides an array of support
- It is a wonderful experience that will give you insights into the organization and the profession.
- You must be willing to spend the time over the year to be engaged with the Board and the Denver staff, and with your assigned committees
- Need to investigate/understand ethical issues of serving on a non profit organization board with fiduciary responsibilities and your employing organization